



# City of San Leandro

Meeting Date: October 5, 2015

## Staff Report

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**File Number:** 15-521 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.H.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** Staff Report for a Resolution Re-Appropriating Capital Funds for Existing Projects and Purposes

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### SUMMARY AND RECOMMENDATIONS

It is recommended that the City Council appropriate capital funds for existing projects in an amount that matches remaining appropriations that have expired and were returned to fund balance.

Staff recommends appropriating capital funds for the existing projects for the purposes listed herein.

### BACKGROUND

Capital funds are appropriated by the City Council via adoption of the annual budget or via a project specific resolution. Section 520 of the San Leandro Municipal Code specifies that appropriations of capital funds may be carried forward for not more than five fiscal years.

#### Analysis

The projects listed below were originally funded more than five years ago, and for the reasons discussed below, are still in progress. Completion of these projects as originally envisioned requires the City Council to re-appropriate funds in the budget. To the extent that these projects have grant funding, failure to complete the projects would require returning the entire grant amount, not just the remaining unspent portion of the grant, to the grantor.

The East 14th Street/Hesperian Boulevard/150th Avenue Improvement project, commonly referred to as the East 14th Street Triangle project, will add a second left turn lane on Southbound East 14th Street at 150th Avenue, along with new landscaping within the triangle formed by the three streets listed above. The design of this project is approximately 65% complete. This project was recently delayed so that staff could work on the Siempre Verde

Park Rehabilitation project, which had a very short, grant-driven deadline. After design is complete, the City must purchase property for road widening and then underground the overhead utilities before the City can construct the planned improvements. Construction is currently scheduled for completion in 2022. The following table identifies the appropriations in each expenditure account that have expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amounts listed be appropriated for this project:

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
144-39-001	Grant	\$2,638,553
210-39-001	General Fund	\$ 168,740 (including encumbrances)
<u>210-38-274</u>	<u>Developer Fees</u>	<u>\$ 204,975 (including encumbrances)</u>
Total Appropriation Request		\$3,012,268

The East 14th Street Utility Undergrounding (150th Avenue to Blossom Way) project will remove overhead utilities and their supporting poles from within the project limits. The design of this project is approximately 75% complete. This project is delayed, most recently by delays to the East 14th Street Triangle project because the City must purchase additional right-of-way for the utilities before construction can begin. The project is also delayed because PG&E had to redesign its facilities to comply with changes to California Public Utilities Commission (CPUC) regulations that were made after the project began. Construction of this project will commence as soon as the necessary right-of-way is purchased for the East 14th Street Triangle project. Work is anticipated to begin in 2018, and to be completed in 2021. The following table identifies the appropriation in each expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amounts listed be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
123-38-279	Underground Utility Fund	\$268,592 (including encumbrances)
<u>123-38-328</u>	<u>Underground Utility Fund</u>	<u>\$ 3,995</u>
Total Appropriation Request		\$272,587

The Access Ramp Installation Program project supports all current annual street rehabilitation projects and those in the foreseeable future by including new ADA compliant ramps at curb returns. In order to maximize the amount of roadways that are repaired, a separate appropriation has been established to fund the ramp work. This account has been used on several projects over the last five years. Construction of ramps will continue for many years; however, the requested appropriation is anticipated to be spent by 2018. The following table shows the appropriation in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
210-38-299	General Fund	\$49,908

The Stenzel Park Bleacher Renovation project will replace some of the bleachers at the Stenzel Park baseball fields. This project is in construction and is 60% completed, with scheduled completion in 2016. This is one of ten park projects funded by the East Bay Regional Park's 2010 WW Grant. This project was not constructed within five years because staff completed other WW-funded projects before beginning this one. The following table

shows the appropriation in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
150-62-113	Grant	\$35,192 (including encumbrances)

The San Leandro Ballpark Locker/Restroom Refurbishment project will renovate the existing restrooms and locker rooms of the ballpark and bring them into compliance with ADA requirements. This project is now under construction and is 85% complete; the project is anticipated to be completed in early 2016. This is one of ten park projects funded by the East Bay Regional Park's 2010 WW Grant. This project was not constructed within five years because staff completed other WW-funded projects before beginning this one. The following table shows the appropriation in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
150-62-110	Grant	\$240,772 (including encumbrances)

The Master Plan of City Streets and Plan Line Update project will convert the street width information in the Master Plan of City Streets into computer files, resolve how the proposed streets overlap adjacent property, and make this information retrievable in SLAM, the City's GIS system. This project is 90% complete and will be completed in 2017. This project is delayed because staff has been working on other, more urgent projects. The following table shows the appropriation in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
120-28-179	DFSI	\$17,000 (including encumbrances)

The Eden Road Design project will produce a design for the construction of Eden Road and an extension of Business Center Drive northward to Eden Road. The project is 90% complete. The project has not been completed because of uncertainty regarding the construction schedule. The storm water treatment measures for the project have not been finalized so that the City can ensure they meet the regulations in effect at the time the project is constructed. The following table shows the appropriation in this expenditure account that has expired and returned to fund balance as of June 30, 2015. Staff requests that the remaining amount listed be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
210-38-295	General Fund	\$4,204

The Miscellaneous Traffic Safety Improvement account is used for small scale mitigations of traffic safety issues at various sites. Staff anticipates that the requested appropriation will be spent by 2017. The following table shows the remaining balance in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
120-28-183	DFSI	\$5,463

The Miscellaneous Traffic Studies account is used to conduct traffic studies of small scale projects that are not part of larger projects. Staff anticipates that the requested appropriation will be spent by 2018. The following table shows the remaining balance in this expenditure account that has expired and returned to fund balance as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
120-28-189	DFSI	\$26,528 (including encumbrances)

The Miscellaneous Traffic Safety Equipment account is designated for purchasing traffic safety equipment for small projects that improve traffic and pedestrian safety. Staff anticipates that the requested appropriation will be spent by 2017. The following table shows the remaining balance in this expenditure account that has expired and returned to fund balance as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
144-36-285	Measure B	\$4,142

The Heron Bay Levee Maintenance project will install heavy stone rip rap to repair sections of the levee that protects the Shoreline Marshland south of Marina Park that have eroded, settled, or washed away due to tidal actions. The environmental review for this project is 50% complete and the design will start near the end of this year. The project has not been completed because it took several years for sufficient annual contributions from the assessment district to accumulate and because extensive environmental review and permitting is required. The project will be completed in 2018. The following table shows the appropriation in this expenditure account that has expired and returned to fund balance as of June 30, 2015. Staff requests that the remaining amount listed should be appropriated again for this project. It should be noted that this account contains another appropriation of \$249,787 that has not expired and will be carried forward.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
147-42-150	Assessment District	\$25,882 (including encumbrances)

The Sidewalk Repair - City Property account is used for repairing sidewalk along the frontage of City properties. The project is ongoing and performed on an as-needed basis. Staff anticipates that the requested appropriation will be spent by 2017. The following table shows the remaining balance in this expenditure account that has expired and returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
210-38-126	General Fund	\$6,089

The GHAD Maintenance project is used for the maintenance and monitoring required for the

San Leandro Geologic Hazard Abatement District (GHAD) that maintains a hillside landslide area between Edgehill Road and Hillside Drive to reduce the risk of additional soil movement. The project is ongoing and performed annually. Staff anticipates that the requested appropriation will be spent by 2020. The following table shows the remaining balance in this expenditure account that has expired and was returned to fund balance, as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
241-38-241	Abatement District	\$14,785

The Davis Street CT/Net Connection/Ryland account contains developer fees for traffic improvements on Davis Street. As Davis Street is a State Highway, City staff is working with Caltrans to develop an appropriate use for the funds. This project has not been completed because an agreement with Caltrans has not yet been reached. Staff estimates that the project will be complete by 2019. The following table shows the remaining balance in this expenditure account that has expired and returned to fund balance as of June 30, 2015. Staff requests that the remaining amount listed below be appropriated for this project.

<u>Account</u>	<u>Source</u>	<u>Expired Balance/Appropriation Request</u>
210-38-223	Developer Fees	\$98,274

**Fiscal Impacts**

This action will fund existing projects by renewing appropriations and will not impact the existing City Budget.

If this resolution is not approved, work will cease on these projects and payment for completed work will be delayed. For projects that are in construction the City must pay the contractor for work completed to date and therefore subsequent City Council actions would be required to make funds available to complete on-going projects.

**Budget Authority**

City Council authorization of the recommended action would re-appropriate the identified funding for the projects outlined above into the following accounts:

<u>Account</u>	<u>Source</u>	<u>Appropriation Amount</u>
144-39-001	Grant	\$2,638,553
210-39-001	General Fund	\$ 168,740
210-38-274	Developer Fees	\$ 204,975
123-38-279	Underground Utility Fund	\$ 268,592
123-38-328	Underground Utility Fund	\$ 3,995
210-38-299	General Fund	\$ 49,908
150-62-113	Grant	\$ 35,192
150-62-110	Grant	\$ 240,772
120-28-179	DFSI	\$ 17,000
210-38-295	General Fund	\$ 4,204
120-28-183	DFSI	\$ 5,463
120-28-189	DFSI	\$ 26,528

144-36-285	Measure B	\$	4,142
147-42-150	Assessment Dist.	\$	25,882
210-38-126	General Fund	\$	6,089
241-38-241	Abatement Dist.	\$	14,785
<u>210-38-223</u>	<u>Developer Fees</u>	<u>\$</u>	<u>98,274</u>
Total Appropriation Request			\$3,813,094

**ATTACHMENT**

**Attachment to Resolution**

- Appropriations for Existing Projects

**PREPARED BY:** Nick Thom, City Engineer, Engineering and Transportation Department



# City of San Leandro

Meeting Date: October 5, 2015

## Resolution - Council

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**File Number:** 15-520 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** RESOLUTION Re-Appropriating Capital Funds for Existing Projects and Purposes in Accordance with the City Charter (re-appropriates remaining funds from prior years to prevent said amounts from returning to fund balance)

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WHEREAS, section 520 of the Charter for the City of San Leandro specifies that appropriations to capital funds may be carried forward for not more than five fiscal years; and

WHEREAS, a list of projects with capital funds originally allocated more than five years ago has been presented to this City Council; and

WHEREAS, the City Manager recommends that funding should be taken from Fund Balance and appropriated for the listed projects.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

That the funds listed in the attachment are re-appropriated for the projects and purposes named in the attachment.

Appropriations for existing projects

Project	Account	Amount
East 14th Street/Hesperian Blvd/150th Ave Improvements	144-39-001	\$2,638,553
	210-39-001	\$168,740
	210-38-274	\$204,975
East 14th Street Utility Undergrounding (150th Ave to Blossom Way)	123-38-279	\$268,592
	123-38-328	\$3,995
Annual Street Overlay and Rehabilitation 2014-15	210-38-299	\$49,908
Stenzel Park Bleacher Renovation	150-62-113	\$35,192
San Leandro Ballpark Locker/Restroom Refurbishment	150-62-110	\$240,772
Master Plan of City Streets	120-28-179	\$17,000
Eden Road Design	210-38-295	\$4,204
Miscellaneous Traffic Safety Improvements	120-28-183	\$5,463
Miscellaneous Traffic Studies	120-28-189	\$26,528
Miscellaneous Traffic Safety Equipment	144-36-285	\$4,142
Heron Bay Levee Maintenance	147-42-150	\$25,882
Sidewalk Repair - City Properties	210-38-126	\$6,089
GHAD Maintenance	241-38-241	\$14,785
Davis Street CT/Net Connection/Ryland	210-38-223	\$98,274
	Total	\$3,813,094